

**EXECUTIVE
13 NOVEMBER 2018
5.00 - 5.23 PM**



Present:

Councillors Bettison OBE (Chairman), Dr Barnard (Vice-Chairman), D Birch, Brunel-Walker, Mrs Hayes MBE, Heydon, McCracken and Turrell

32. Declarations of Interest

There were no declarations of interest.

33. Minutes

RESOLVED that the minutes of the meeting of the Executive on 16 October 2018 together with the accompanying decision records be confirmed as a correct record and signed by the Leader.

Executive Decisions and Decision Records

The Executive considered the following items. The decisions are recorded in the decision sheets attached to these minutes and summarised below:

34. Arrangements for a Bracknell Forest Lottery

RESOLVED that

- i. the establishment of a local lottery is supported, to be named the Bracknell Forest Lottery, on the broad terms set out in the previous report to the Executive in January 2018;
- ii. the conclusions and recommendations of the Working Group are supported, as set out in paragraphs 5.8 a) – h) of the Director: Finance's report, including specifically to;
 - a) Adopting the terms and conditions for the involvement of local voluntary organisations in the Lottery, as set out in Annex A of the Director: Finance's report, which restricts involvement to charities active in the Bracknell Forest area;
 - b) Delegating authority to agree allocations from the lottery's central fund to the Executive member for Transformation and Finance (or such other Executive Member as the Leader may nominate from time to time), advised by a Working Group of non-executive councillors to be nominated by the Leader..

35. Local Government and Social Care Ombudsman Annual Review Letter 2018

RESOLVED that the Local Government and Social Care Ombudsman Annual Review letter 2018 at Annex A of the Chief Executive's report is noted. .

36. **Safeguarding Adults Annual Report 2017/18**

RESOLVED that the Bracknell Forest and Windsor & Maidenhead Safeguarding Adults Board Annual Report 2017/18 be received and the key messages and recommendations noted.

37. **Exclusion of Public and Press**

RESOLVED that pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, members of the public and press be excluded from the meeting for the consideration of item 9 (item 38 in the minutes) which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) Information relating to the financial or business affairs of any particular person (including the authority).

38. **Sale of Three (Legacy) Properties**

RESOLVED that the Assistant Director: Property be authorised to sell the three properties for the best consideration obtainable.

CHAIRMAN

Bracknell Forest Council Record of Decision

Work Programme Reference	1079562
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1. **TITLE:** Arrangements for a Bracknell Forest Lottery

2. **SERVICE AREA:** Finance

3. **PURPOSE OF DECISION**

A report setting out the recommendations from the Lottery Working Group around detailed arrangements for a local lottery, following the Executive's support for the concept at its 25 January 2018 meeting

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- i. the establishment of a local lottery is supported, to be named the Bracknell Forest Lottery, on the broad terms set out in the previous report to the Executive in January 2018;
- ii. the conclusions and recommendations of the Working Group are supported, as set out in paragraphs 5.8 a) – h) of the Director: Finance's report, including specifically to;
 - a) Adopting the terms and conditions for the involvement of local voluntary organisations in the Lottery, as set out in Annex A of the Director: Finance's report, which restricts involvement to charities active in the Bracknell Forest area;
 - b) Delegating authority to agree allocations from the lottery's central fund to the Executive member for Transformation and Finance (or such other Executive Member as the Leader may nominate from time to time), advised by a Working Group of non-executive councillors to be nominated by the Leader..

7. **REASON FOR DECISION**

The Council acknowledges the positive impact that voluntary sector organisations can make in improving the lives of local people. It was agreed by the Executive at its meeting in January that establishing and promoting a local lottery that can secure funding for such organisations will allow the Council to support them in a sustainable way. The Working Group was established to advise the Executive on how a lottery would work in practice and to raise any additional points for consideration.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Not applicable since it has already been determined that the conclusions of the Working Group will be reported back to the Executive.

9. **PRINCIPAL GROUPS CONSULTED:** The views of Involve were sought by the Lottery Working Group

10. **DOCUMENT CONSIDERED:** Report of the Director: Finance

11. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
13 November 2018	20 November 2018

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	1078393
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1. **TITLE:** Local Government and Social Care Ombudsman Annual Review Letter 2018
2. **SERVICE AREA:** Chief Executive's Office
3. **PURPOSE OF DECISION**
Annual LGO complaints report.
4. **IS KEY DECISION** No
5. **DECISION MADE BY:** Executive
6. **DECISION:**

That the Local Government and Social Care Ombudsman Annual Review letter 2018 at Annex A of the Chief Executive's report is noted.
7. **REASON FOR DECISION**

The Annual review letter provides the Executive with information to help assess the Council's performance in handling complaints.
8. **ALTERNATIVE OPTIONS CONSIDERED**

None considered.
9. **PRINCIPAL GROUPS CONSULTED:** None.
10. **DOCUMENT CONSIDERED:** Report of the Chief Executive
11. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
13 November 2018	20 November 2018

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	1076397
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1. **TITLE:** Safeguarding Adults Annual Report 2017/18

2. **SERVICE AREA:** People

3. **PURPOSE OF DECISION**

To endorse the Annual Report in relation to Safeguarding Adults within the Borough.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Bracknell Forest and Windsor & Maidenhead Safeguarding Adults Board Annual Report 2017/18 be received and the key messages and recommendations noted.

7. **REASON FOR DECISION**

- i. The Care Act 2014 states that each Safeguarding Adults Board (SAB) must publish an annual report detailing what the SAB has done during the year to achieve its main objectives, as well as detailing the findings of any Safeguarding Adults Reviews and subsequent action.
- ii. Ensuring there is a Safeguarding Adults Board and that the Board is effective is a statutory duty for the Council; as such it is important that the Executive is sighted on the work of the Board.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None

9. **PRINCIPAL GROUPS CONSULTED:** Bracknell Forest and Windsor & Maidenhead Safeguarding Adults Board

10. **DOCUMENT CONSIDERED:** Report of the Executive Director: People

11. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
13 November 2018	20 November 2018

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	1079890
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1. **TITLE:** Sale of Three (Legacy) Properties

2. **SERVICE AREA:** Delivery

3. **PURPOSE OF DECISION**

To seek the agreement of the Executive for the sale of three properties which are surplus to any requirements of the Council.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Assistant Director: Property be authorised to sell the three properties for the best consideration obtainable.

7. **REASON FOR DECISION**

- i. The disposals of surplus property assets is a function set out in the Council's constitution, under Part 2: Section 6 Table 1.
- ii. The three assets have been declared surplus by the operating areas and no part of the authority has expressed any need for any of them. The Council's Asset Management Group has minuted this accordingly.
- iii. In accordance with the Council's constitution asset disposals above £400,000 require the agreement of the Executive.
- iv. The preliminary advice is each of the three properties are unlikely to reach the £400,000 threshold. However, there is the potential this level could be reached in an auction or competitive bidding basis. Therefore, it is considered advisable to have the Executive authorisation in place prior to fully marketing the properties. If authorisation was not obtained and bids were obtained at this level there would be a delay in any sale and a frustration to bidders seeking a purchase without the correct authorisations in place.

8. **ALTERNATIVE OPTIONS CONSIDERED**

- i. The Council has already considered that it has no current uses for these assets so therefore the retention would only become a revenue and capital, non-budgeted drain on the Council's resources.
- ii. The option to transfer any of the three properties to Downshire Homes Ltd for the purpose of either housing for homelessness or for key workers has been considered. However, none of the properties have been identified as being appropriate for these uses due to the location away from public transport, the condition of the properties,

social isolation and the potential to sell at higher values compared to alternative houses which are on the market.

9. **PRINCIPAL GROUPS CONSULTED:** Director: Finance, Borough Solicitor,
Executive Director: Delivery
10. **DOCUMENT CONSIDERED:** Report of the Executive Director: Delivery
11. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
13 November 2018	20 November 2018